DISTRIBUTED EDUCATION
(Online/Hybrid/Telecourse Sections)

General Information

The Office of Distributed Education coordinates the televised and computer-delivered courses available to the students of Crafton Hills College in Yucaipa and San Bernardino Valley College in San Bernardino. Telecourse sections are broadcast by KVCR-TV, channel 24, and generally have five meetings on campus. KVCR is also available on cable and satellite systems, possibly on a different channel as selected by the independent provider. Online and hybrid courses require accessibility to a computer system with an Internet connection, and may have meetings on campus. Fees and academic credits are the same as equivalent traditional classroom courses.

Office Location

SBCCD Annex
441 West Eighth Street
San Bernardino, CA 92401
(909) 384-4325

D. E. Website

http://learnonline.sbccd.cc.ca.us/disted

Requirements for Online Courses

Although each class has its own set of technical requirements, generally online classes require a computer with a "modern" operating system (Mac OS X or Windows 2000 or Windows XP), a connection to the internet (usually an Internet Service Provider), a CD-ROM drive, speakers and/or headphones, and the ability to download plug-ins or clients to run on your computer.

Technical Support

Help Desk, (909) 384-4318
10 a.m. to 7 p.m. Monday through Thursday

How to Succeed In a Telecourse or an Online Course

Successful students claim that determination, planning, and self-motivation are needed to complete a course that lacks the regular meetings of an on-campus structure. Here is a plan of action that might help you.

1. For a telecourse, attend the first on-campus meeting to meet the instructor, understand the course goals and requirements, and receive the course syllabus and assignments. For an online or hybrid course, access the instructor's web site to get a copy of the syllabus and learn what is expected of you as a student.
2. Read the study materials related to assignments as presented by the instructor. Take notes and highlight important information.
3. For a telecourse, watch the programs weekly. If you have a VCR, record the programs to review them or make an appointment at the college Learning Center to view the programs. For an online or hybrid course, log in to your online server several times a week to keep up with new messages from the instructor and classmates.
4. For a telecourse, complete the assignments in the telecourse study guide and textbook after each program viewing. For online and hybrid courses, be aware of due dates and don't wait until the last hour to send them.
5. Formulate a list of questions during your study time to present to the instructor at the telecourse on-campus meetings or to post to your online class or call the instructor during his or her scheduled office hour.
6. Form a support group with other members of the class to review and discuss the content of the course.

Are you a Candidate for a Telecourse, Online or Hybrid Class?

This assessment is provided to help you decide if TV, Online or Hybrid learning is appropriate for you. This exercise is an indicator but not a definitive answer. The assessment covers two parts: Learning Style and Technical Aspects.

Learning Style

- Do you stay on task without direct supervision?
- Can you prioritize your own workload and adhere to timelines?
- Do you usually understand and properly interpret written materials especially instructions?
- Could you allocate as much time in your schedule as you would for a "traditional" class but with more flexibility?
- Are you able to attend some class meetings on campus (less than 6 a semester)?
- Would you enjoy the new experience of learning by way of television or a computer?

If you answered "YES" to the Learning Style questions, continue to the next section.

Technical Aspects for TV

- Do you have a television receiver available to you that can display broadcast channels?
- Can this television receive KVCR-24, either with an antenna or a cable system?
- Do you have a video recorder as an option to record the programs for viewing according to your schedule?
- If you miss a program, could you go to the campus Learning Center to view the program?
- Would you be willing to lease the programs for a course on VHS tape as an option?

If you answered "YES" to the TV questions, you meet the conditions for telecourse delivery.

Technical Aspects for ONLINE and HYBRID

- Do you have a computer system available to you that can access the Internet?
- Could you "go online" on a weekly basis, sometimes twice a week or more?
- Have you opened and sent e-mail messages?
- Have you installed a program after "downloading" it from a remote computer to your computer?

- Do you know how to "copy and paste" text from a word processing document to an email message?

If you answered "YES" to the ONLINE questions, you meet the conditions for online delivery.

Conditions

The TV and Online courses require structure, which you will create for yourself. You will need self-discipline to adhere to your self-made schedule. Much of the material covered in a Distributed Education course will require that you learn from reading textbooks, Internet-based articles, and written materials from the instructor. For some of the courses online, lectures are recorded by the instructor, which means you must use either a cassette player or a CD-Rom drive with headphones or speakers.

Benefits

The beauty of Distributed Education learning is the flexibility of time available for you, as the student, to access the virtual classroom or to view TV programs. You can set your class time around your work schedule and family or social activities. You will soon realize the savings normally incurred with driving time and vehicle-related costs. If you take only D.E. courses you won't have to deal with parking constraints on a weekly basis. Plus, there may also be a reduction in childcare costs. You could also benefit by combining D.E. courses with traditional classes. Now it's your choice. Check with an Academic Counselor to determine which classes you need, then see if they are listed in this schedule. Distributed Education may not be for everybody. However, for those who are self-motivated, it could prove to be an invaluable experience.

Are Telecourse Classes right for me?

This assessment is provided to help you decide if Telecourse (TV) learning is right for you. This exercise is an indicator but not a definitive answer.

If you answered "YES" to the Learning Style and Telecourse Technical Aspects questions, you meet the criteria. Telecourses are right for you!

The Universal Access Point for information for all telecourse classes is:

http://telecourse.valleycollege.edu

Before the semester begins, point your browser to this web page and you will be able to find your telecourse and be linked to all the information you need to begin that class. The information for each telecourse class might be different. So be sure to visit the link for each telecourse that you have chosen. Do NOT assume that the technical requirements or the processes and procedures for each class are the same.

Telecourse offerings for Fall, 2007 are:

ASTRON 120	HEALTH 101
BIOL 123	HIST 100
BUSAD 100	HIST 101
BUSAD 108	OCEAN 101
CD 105	SOC 100
GEOL 101	SOC 130

Are Online Classes right for me?

Online classes require discipline and self-motivation. If you have these qualities, online classes might work for you. Please visit this website for some self-assessment tools to determine whether online classes fit your learning style and your lifestyle:

http://www.cvc4.org/student_prepare/quizaccess.htm

What are the Minimum Technology requirements?

Although each class has its own set of technical requirements, generally online classes require a computer with a "modern" operating system (Mac OS X or Windows 2000 or Windows XP), a connection to the internet (usually an Internet Service Provider), a CD-ROM drive, speakers and/or headphones, and the ability to download plug-ins or clients to run on your computer.

Please see the list of classes below and visit the Universal Access Point (the URL listed in the next paragraph) for specific technical requirements for each section. If you have access to this technology, you probably have the minimum requirements to take the classes listed below. But please check each section for the specific technical requirements.

What to do after I register for an online or hybrid class?

The Universal Access Point for information for all online and hybrid classes is:

http://online.valleycollege.edu

Before the semester begins, point your browser to this web page and you will be able to find your online or hybrid class and be linked to all the information you need to begin that class. The information for each online class might be different. So be sure to visit the link for each online and/or hybrid that you have chosen. Do NOT assume that the technical requirements or the processes and procedures for each class are the same.

This Universal Access Point is your gateway for all the information you need to begin your online and/or hybrid classes. In addition, this Universal Access Point will provide you with people to contact if you have further questions about any online and/or hybrid class.

ONLINE & HYBRID COURSE SECTION INFORMATION – FALL 2007

REF/SEC	COURSE	REF/SEC	COURSE	REF/SEC	COURSE
3022/70	ACAD 100	4378/72	HIST 101	5952/70	SPEECH 174
3024/71	ACAD 100	4408/70	HIST 170	5954/70	SPEECH 176
3060/70	ACCT 010	4410/71	HIST 170		
3064/70	ACCT 030	4422/70	HIST 171		
3070/70	ACCT 047	4424/71	HIST 171		
3072/70	ACCT 090	4544/70	LIB 064		
3082/70	ACCT 200	4546/70	LIB 065		
3086/70	ACCT 201	4548/70	LIB 068		
3108/70	ADJUS 101	4768/70	MATH 090		
3114/70	ADJUS 102	4770/71	MATH 090		
3120/70	ADJUS 103	4772/72	MATH 090		
3184/70	ANTHRO 102	4820/70	MATH 095		
3186/71	ANTHRO 102	4822/71	MATH 095		
3194/70	ANTHRO 106	4824/72	MATH 095		
3198/70	ANTHRO 106H	4850/70	MATH 102		
3200/70	ANTHRO 109	5132/50	PHIL 101		
3204/70	ANTHRO 110	5126/70	PHIL 101		
3222/70	ARCH 145	5128/71	PHIL 101		
3226/71	ARCH 145	5134/70	PHIL 101H		
3228/70	ARCH 146	5136/70	PHIL 102		
3230/71	ARCH 146	5144/70	PHIL 103		
3252/70	ART 110	5148/70	PHIL 105		
3254/70	ART 111	5150/71	PHIL 105		
3484/71	BIOL 260	5154/70	PHIL 180		
3532/70	BUSAD 039	5552/70	POLIT 100		
3556/70	BUSAD 108	5570/71	POLIT 100		
3610/70	CHEM 101	5572/72	POLIT 100		
3780/70	CIT 016	5566/73	POLIT 100		
3788/70	CIT 025	5632/70	PSYCH 100		
3800/70	CIT 091	5634/71	PSYCH 100		
3802/70	CIT 092	5636/72	PSYCH 100		
3804/70	CIT 093	5638/74	PSYCH 100		
3806/70	CIT 094	5660/70	PSYCH 100H		
3834/70	CIT 101	5744/70	READ 015		
3820/71	CIT 101	5754/70	REALST 100		
3830/72	CIT 101	5156/70	RELIG 100		
3836/73	CIT 101	5158/50	RELIG 101		
3846/70	CIT 114	5160/70	RELIG 101		
3848/71	CIT 114	5164/70	RELIG 110		
3850/70	CIT 116	5166/70	RELIG 135		
3852/71	CIT 116	5168/70	RELIG 135		
3854/70	CIT 118	5170/70	RELIG 175		
3858/70	CIT 122	5176/70	RELIG 180		
3860/70	CIT 126	5676/70	RTVF 100		
3864/70	CIT 150	5680/70	RTVF 121		
3866/70	CIT 215	5686/70	RTVF 131		
3880/70	CIT 120	5688/71	RTVF 131		
3932/50	ECON 200	5708/70	RTVF 240		
3926/70	ECON 200	5710/70	RTVF 241		
3928/71	ECON 200	5712/70	RTVF 242		
3942/50	ECON 201	5834/70	SOC 100		
3938/70	ECON 201	5836/71	SOC 100		
4166/70	ENGL 101	5838/72	SOC 100		
4168/71	ENGL 101	5840/73	SOC 100		
4170/72	ENGL 101	5848/70	SOC 100H		
4172/73	ENGL 101	5850/70	SOC 110		
4202/70	ENGL 102	5854/70	SOC 130		
4218/70	ENGL 175	5856/70	SOC 141		
4348/70	HIST 100	5858/70	SOC 145		
4350/71	HIST 100	5860/70	SOC 150		
4374/70	HIST 101	5878/70	SPEECH 100		
4376/71	HIST 101	5944/70	SPEECH 135		

Don't forget to visit http://online.valleycollege.edu to view specific information for all online courses to be offered during the Fall, 2007 semester.